

John Muir Parent Advisory Committee
Meeting Minutes
May 3rd, 2018

Attendance: Chantelle C., Aimee S., Trudy F., Danielle PS., Sarina A., Shannon M., Wendy J., Andrea P., Pam L.

Meeting called to order: 6:04pm

Minutes from Previous Meeting: Danielle PS motioned to accept Minutes as written, Trudy F. seconded.

Agenda for present meeting: Amended to include reports on the upcoming dance night (exploring the option of a movie night), and bottle drive. Sarina A. motioned to accept Agenda as amended, Danielle PS seconded.

President/Vice-President: Chantelle C./Trudy F.

- No report

Treasurer: Danielle P.S.

- Trudy F. will contact Coast Capital to finalize the change over for signing authorities, pending changes raised in this meeting/AGM.
- Please note pending deposit, including the Walk-a-thon funds raised this week.
- Now registered for BC Milk Program

Garden Liaison: Krista D (not attending)

- WestCoast seeds arrive Monday
- Looking for more volunteers
- Recommendation made to update the to-do list for teachers/classes

Walk-a-thon: Pam L.

- Walk-a-thon went well, good reviews for all attending. Initial tally of funds raised is just under \$3000
- Looking for suggestions for improvement.
- Committee still has to purchase and process prizes; will decide on the future of this event and commitment of members after the process has been completed.

Fundraising: PAC Executive

- School dance coming May 25th. Suggestion made to run it as a movie night. Movie night tabled till the new school year, will continue with the dance this time. Offer will be made to parents to drop off empties for the bottle drive the following day, to be stored in the fenced in garden area.
- Bottle drive to follow on May 26th
- Parents' Night Out (Beer and Burger), scheduled for June 9th at Buffy's
 - 85 ticket limit
 - Request forms sent out with classes today

- Google form created for volunteers rounding up donations, so vendors aren't asked twice
- Requesting donations be received by the last week of May
- **Action:** Pam L. will ask that her husband clarify gaming rules regarding volunteer participation in the draws/raffles

SPEAC: open position

- Next meeting is the annual dinner on June 4th, the PAC gets 2 free tickets. Who is interested in attending?

Emergency Preparedness: Wendy J.

- Gatorade powder purchased
- Will need to inventory at the beginning of next year, and purchase new water and granola bars
- Comfort kits will need to be sent home, and new ones requested

Principal/Vice-Principal: Gord J./Shannon M

- Superstore's offer to supply hot dog lunch supplies includes staff to run the lunch. They aren't available the 18th or 19th, asking what other dates would work? Decision made that if they don't need volunteers they can set the date.
- Walk-a-thon went well.
- School has held the soccer jamboree
- Cross country is finished for the year
- May 14th/15th will be the school swim, June 21st is the school Fishboat Bay trip, June 27th is Ella Beach Day
- Need to decide the Grade 5 field trip this year. Will ask Grade 5 students to suggest ideas, then vote on them.

Old Business:

- Amending the PAC Constitution to allow any two PAC signing authorities to sign cheques - the amendment needs to be posted and bylaws submitted before an AGM in order to amend the Constitution
- PAC is not able to supply year-end free books for students from the Scholastic Book Fair this year.

New Business:

- AGM Elections:
 - President: Trudy F. nominated and voted in by acclamation.
 - Vice President: no nominations received, position remains open
 - Treasurer: Danielle P.S. nominated and voted in by acclamation.
 - Secretary: Aimee S. nominated and voted in by acclamation.
 - Fundraising: no nominations received, position remains open
 - SPEAC: no nominations received, position remains open
 - Emergency Preparedness: Wendy J. nominated and voted in by acclamation.

- Director(s): no nominations received, positions remain open
- Signing authorities will include the President (Trudy Fraser), Treasurer (Danielle Pasta-Smiley), and Secretary (Aimee Scott)
- Next year's budget - like the 2017-18 budget, with the following changes:
 - Hot Lunch budget line will be removed, due to lack of volunteers to run Hot Lunches
 - Per class lines will rise, due to increase in student population and addition of another division
 - Monitor appreciation budget line can be removed
 - Emergency Preparation budget line will be lowered to \$150
 - BCCPAC Membership budget line will be removed, as it is not being used
 - Seasonal Treats kept as a budget line, preference being to use it at the beginning and end of the school year rather than the holidays (Christmas, Easter, etc), as staff are taking care of the holiday treats already.
- This year's budget:
 - Shannon M. tasked with spending this year's outdoor budget line
 - Fine Arts discussed, ArtsReach programs suggested as a potential activity. Current Fine Arts teacher will be advised of the funds remaining in the budget for spending this year.

Next Meeting: June 14th, 2018 at 6pm in the library, all parents - old and new - welcome!

Meeting Adjourned: 7:56pm