

**John Muir Elementary
PAC Meeting Minutes
November 2nd, 2017**

Meeting called to Order: 6:07 pm

Minutes from Previous Meeting: Motion made to approve by Krista D., Seconded by Wendy J., all parties in favour, motion carried.

Agenda for Present Meeting: Krista D. motions to approve, Trudy F. seconded, all parties in favour, motion carried.

President/Vice-President: Chantelle C./open position

- We will be holding a craft night during Purdy's/Pointsettia pick up, and will request volunteers from parents, hopefully 3+ craft tables/activities. Event will begin at 6pm. *Aimee S. made a motion to budget \$200 for craft and concession supplies, Krista D. seconded, all parties in favour, motion carried.*
- The gift shop will run December 14th, and 15th
- Hot lunch day is December 1st and will be Spaghetti Day.
- Next bottle drive is currently schedule for January 6th or 7th; **Action: Chantelle C.** will confirm the date booked.
- Dance made \$237, with some chaos ordering concession supplies. Teachers expressed concern about doing class competitions, so prize was shifted to a door prize. More volunteers are needed.
- Discussion raised regarding volunteers bringing younger children; **Action: Chantelle C.** will work on a "How to volunteer with children" information/letter for parents.
- Eagle Ridge Centre is offering a fundraising idea, schools volunteer to decorate a tree and vendors/patrons vote on their favourite, and the tree voted best wins 10% of funds made. Vetoed for this year as there's already so much going on around Christmas time.
- Will book next dance soon.

Treasurer: Chantelle C. in lieu of Danielle P.S.

- As per report
- Accounts have been opened at Coast Capital, will organize cheque signing authorizations.
- On the budget summary we had removed the DARE budget line last year (not seeing any expenses billed to this budget line), but we have since received a letter requesting a recommended amount of \$12 per Grade 5 student. *Aimee S. motioned to approve a budget of \$366 to support the DARE program, Trudy F. seconded, all parties in favour, motion carried.*
- Request made for the PAC to support the school WITS program, at an estimate of \$120 per year. *Krista D. motions to approve \$120 for WITS and Trudy F. seconds, all parties in favour, motion carried.* This raised the discussion of additional fundraisers to support these expenses that hadn't previously been budgeted for.
- Teachers are starting to ask what is left in their PAC accounts, and concerns voiced about delayed fees posting, discussion raised regarding solutions – keeping a ledger in Gord J.'s office, or encouraging teachers to track their expenses.
- The coffee morning attempt was a semi-success, discussion raised regarding possibly adding cider or hot chocolate. Seems like it would be worth another try.

Garden: Krista D.

- Growing Schools program has emailed several workshop options, which were read out loud for consideration.
- Made \$512 from the Fall Vesey's order
- Kindies went on a field trip to Sunriver Gardens, got to use the cob pizza oven. The students reported it as a success!

- Had an Open House Thank You for contributors to the garden. It was a nice evening for it too!

Fundraising:

- Had approximately 77 books sold this year, a profit of \$937. This will be whittled down by the cost of the prizes promised to top sellers. Discussion regarding what the prizes should be, encouraged to spend \$100 on a prize box that students can choose from.
- Poinsettia and Purdy's order deadline is November 28th, pickup is the 6th of December

SPEAC

- Reminder to PACs to follow the BC Healthy Foods Guidelines
- Healthy schools network grant, deadline for the application is November 10th
- John Muir Elementary is on the replacement schools list, but towards the bottom of that list
- Playground Grants from the government are being discussed, we hope to hear more about this soon.

Emergency Preparedness: Wendy J.

- Most items purchased, just a few left on the list. Need to go over current emergency supplies and evaluate what needs replacing – water? Granola bars?
- **Action: Gord J.** will update parents on comfort kids

Principal/Vice-Principal: Gord J./Shannon M.

- Halloween was awesome – costume parade, sock hop and activities all day.
- 2 swims are happening next week, sending half the school at a time.
- Several Remembrance Day events are booked, including Service dogs coming into the school tomorrow.
- Athlete and a couple other speakers coming to the school
- Assemblies regarding morals and doing things the right way will also be happening
- December 14th is the Christmas Celebration at EMCS
- Craft afternoon is December 21st
- Parent day series will continue, a contact through Boys and Girls club will be presenting at the next couple meetings – the next one regarding Communication and Setting Boundaries.
- The Art Friendship Project discussion will be postponed to our next PAC meeting.

Old Business:

- Water bottles – discussion regarding the logo raised, decision made to include “Jaguars” and “John Muir”

New Business:

- *Trudy Fraser volunteered for the Vice President position, all parties voted unanimously in favour, Motion carried, Trudy Fraser confirmed as vice-president.*
 - *Signing authorities will now be:*
 - *Chantelle Cutting, President*
 - *Trudy Fraser, Vice President*
 - *Danielle Pasta-Smile, Treasurer*
 - *Aimee Scott, Secretary*
 - *Sarina Amos, Advisor*

Meeting Adjourned: at 7:07pm.